

<b>Programme and Course Title</b>	<b>Course Ref.</b>	<b>Full Price</b>	<b>Discount Rate 1</b>	<b>Discount Rate 2</b>	<b>Discount Rate 3</b>
<b>CPA Parliamentary Professional Development Certificate*</b>					
Induction for New Parliamentarians	101	GBP £250	GBP £187	GBP £125	GBP £0
Legislative Process	102	GBP £150	GBP £112	GBP £75	GBP £0
Scrutiny, Accountability and Oversight	103	GBP £150	GBP £112	GBP £75	GBP £0
Representation, Advocacy and Education	104	GBP £150	GBP £112	GBP £75	GBP £0
<i>Coming in Mid-2022</i>					
Advanced Course - Speakers and Presiding Officers of the Commonwealth	201	GBP £250	GBP £187	GBP £125	GBP £0
Advanced Course - Chairing Parliamentary Committees	202	GBP £250	GBP £187	GBP £125	GBP £0
<b>CPA Public Financial Management Certificate</b>					
Public Accounts Committees	701	GBP £0	GBP £0	GBP £0	GBP £0
<b>CPA Parliamentary Service Professional Development Certificate*</b>					
Administration and Management of Parliaments	01	GBP £150	GBP £112	GBP £75	GBP £0
Committee System	02	GBP £150	GBP £112	GBP £75	GBP £0
Basic Principles of Parliamentary Procedure	03	GBP £150	GBP £112	GBP £75	GBP £0
Building Relationships	04	GBP £150	GBP £112	GBP £75	GBP £0
Strategy, Business Planning and Monitoring and Evaluation	05	GBP £150	GBP £112	GBP £75	GBP £0
<i>Coming in Mid-2022</i>					
<b>General Thematic Courses</b>					
Climate Change and Parliamentary Action in Small Jurisdictions	301	GBP £150	GBP £112	GBP £75	GBP £0
Effective Women's Parliamentary Caucuses (WPCs) – Key Characteristics	401	GBP £150	GBP £112	GBP £75	GBP £0
Accessibility of Commonwealth Parliaments to Persons with Disabilities	501	GBP £150	GBP £112	GBP £75	GBP £0
Sustainable Development Goals: Parliaments' Role in their Implementation	601	GBP £150	GBP £112	GBP £75	GBP £0
<b>Academy - All Access Discount (unlimited courses)*</b>		<b>GBP £2,000</b>	<b>GBP £1,500</b>	<b>GBP £1,000</b>	

# Course Fees and Discounts

For a full list of fees per course, see opposite page. As indicated, certain groups are entitled to a discounted rate to access the online courses. These groups are listed below:

## **CPA Member (Discount Rate 3 - 100%)**

All current parliamentarians and parliamentary officials based within Commonwealth Parliamentary Association Parliaments and Legislatures (CPA Branches) are entitled to access the courses for free (100% discount). Members of this group must contact the CPA providing proof of membership, namely a designated parliamentary email address (suspended CPA Branches are only able to access Discount Rate 2 - see below).

## **Alumni, Partner Organisations, Candidates and Youth Parliamentarians (Discount Rate 2 - 50%)**

All former parliamentarians and parliamentary officials based within CPA Parliaments and Legislatures are entitled to access the 50% discount. CPA Branches may be asked to verify that those claiming the discount are applicable to access this discount. The rate is also available to parliamentary electoral candidates in Commonwealth countries and youth parliamentarians.

The discount is also available to CPA partner organisations. These will be Commonwealth Accredited and Associated organisations, UN agencies, secretariats of international, regional and national organisations working in the Commonwealth alongside the CPA, in particular NGOs and certain CSOs. To enquire if the organisation you work for is entitled to this rate, please contact the CPA Headquarters Secretariat.

As stated above, Commonwealth Parliaments that are suspended, in abeyance or awaiting membership ratification are also entitled to access this rate.

## **Non-Commonwealth Parliaments and Academia (Discount Rate 1 - 25%)**

Parliamentarians and parliamentary officials from national or sub-national parliaments outside of the Commonwealth can access this discounted rate.

This rate is also open to academics and students studying politics or related subjects who are based in Commonwealth universities, colleges or other educational institutions. Those wishing to access this discounted rate will be asked to show proof of study (student cards, etc.).

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## **Negotiated Group Discount Rates**

Membership-based organisations or academic Institutions that cannot access the above discounts, organisations who wish to negotiate a larger group discount or those that wish to have access to all courses can contact the CPA Headquarters Secretariat to discuss rates.

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## **Payment Process**

Payments can be made via credit and debit cards or a PayPal Account via the Academy Dashboard. Once access to the Dashboard has been granted, all individual courses can be accessed at the relevant discount rate.

Payments can also be accepted via bank transfer on request. \*Academy All Access and combined Programme Certificate courses can only be purchased in this manner.

Our Terms and Conditions on refunds, permissions, etc. are available [here](#) and our Privacy Policy can also be accessed [here](#).