**APPLICATION FORM**

**Head of Fundraising**

*In addition to your CV and Cover Letter, please complete the form below using example-based answers. Please keep each answer to a maximum of 500 words per section.*

1. Tell us about your experience in leading and managing a fundraising function within an organisation?

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1. Give us an example of when you have successfully identified and pursued a new funding opportunity for your organisation?

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1. Give an example of when you have influenced a senior stakeholder to align with the business needs of your organisation?

**GDPR Notice:**

As part of any recruitment process, the CPA collects and processes personal data relating to job applicants. The CPA is committed to transparency concerning how it collects and uses that data in order to meet its data protection obligations.

If your application for employment is unsuccessful, the organisation will hold your data on file for three months after the end of the relevant recruitment process as a legal requirement. If you agree to allow the organisation to keep your personal data on file, the organisation will hold your data on file for a further 3 months for consideration of future employment opportunities. At the end of that period or once you withdraw your consent, your data is deleted or destroyed.

You are under no obligation to provide information for equality and diversity monitoring purposes and there are no consequences for your application if you choose not to provide such information.

Your information will be stored only with the HR team.

I consent to the information I have given being stored and processed as described above.

Three Months Six Months

Signed:........................................................................... Date...................................................................

If you have any questions regarding our GDPR notice, please contact HR at [vacancies@cpahq.org](mailto:vacancies@cpahq.org).